

**Southwest Mosquito Abatement and Control District  
Board of Trustees Meeting**

**August 11, 2022**

The Southwest Mosquito Abatement and Control District Board of Trustees meeting was held on May 12, 2022, at the Mosquito Abatement District building at 1460 South Sandhill Dr., Washington City. Chair Jarett Waite convened the meeting at 4:06 pm.

**Present:**

Jarett Waite, Santa Clara  
Bart Merrill, Enterprise  
Dave Sanders, Hurricane  
Jay Lee, Virgin  
Bret Henderson, Washington City  
Chuck Hardy, La Verkin  
Michael Evenson, Rockville  
Shawn Guzman, St. George  
Treasurer, Susana Arias, Ex-Officio, Wash. Co. -  
Auditors Office

Doneva Hecker, New Harmony  
Jack Burns, Springdale  
Margaret Osaski, Apple Valley

**Electronic (Google Meet):**

Adam Snow, Washington County  
Terrill Musser, Hildale  
Gary Chaves, Toquerville

**Administration:**

Sean Amodt, SWMACD District Admin  
Kesler Hansen, SWMACD Operations Admin  
Karen Noffsinger, SWMACD Office & HR Admin

**Excused:**

Peter Mills, Leeds  
Mike Scott, Ivins

**Item #1: Roll Call**

The meeting was called to order at 4:03 pm by Chairman Jarett Waite with a quorum present.

**Item #2: Budget Items**

Susana explained the expenses. The District got the certified tax rate, and it was just as they expected (it was set at .000023 for 2022). From the growth rate in the area, they will have plenty of cushion in the budget for next year. The budget through June looks good. Karen explained why the insurance line item is over budget. The company changed their billing from calendar year to fiscal year. Since Karen paid for 6 months in February and then paid for the year in July, it pushed the insurance budget over. The insurance is paid up through June 2023. Susana explained that there will be a full financial audit next year. The District will have a full audit done every few years just to show that the District is in compliance, whether it's policies and procedures or revenues and expenses. Peter Mills made a motion to approve the expenses, Jay Lee seconded the motion. All in attendance voted "Aye".

**Item #3: Approval of Minutes**

The draft minutes from the last meeting were reviewed. Terrill Musser made a motion to approve the minutes for May 12, 2022, Adam Snow seconded the motion. All in attendance voted "Aye".

**Item #4: Policy and Action Items**

Karen presented the Fraud Risk Assessment. Karen stated that the District is at very low risk for fraud. Expenses are looked at by several people before they are approved. The location of each of the items on the checklist can be found in either the personnel policy, bylaws, or purchase policy. Bart Merrill made a motion to approve the fraud risk assessment, Dave Sanders seconded the motion. All in attendance voted "Aye".

Sean explained the Pesticide Discharge Management Plan (PDMP) which is a document that should be reviewed and updated on a regular basis. This document explains how the District manages mosquitoes. Every 5 years, the DEQ has to renew the license for the permit to be able to discharge anything into waters of the US. Anything the District does will eventually make it to the waters of the US, which is why they have to have a plan, even though the District uses a bacterial product and not chemicals in the water. The PDMP was simplified and updated thoroughly this time because it had not been fully updated since around 2013. Chuck Hardy made a motion to approve the PDMP, Jay Lee seconded the motion. All in attendance voted "Aye".

Sean then presented the amended plan for the St. George City Redevelopment Area (CDA) at Tech Ridge. This discussion was on the May Board meeting agenda but, unfortunately, Sean wasn't able to get enough information about it from the city before the meeting. He did have a meeting with St. George City shortly after the May meeting and got some clarification on the project. This was a CDA that had been in the works for 14 years already but never triggered. Instead of starting the plan over, they amended it. They cut down the area that originally included some of downtown St. George. They ended up redeveloping the downtown area under a separate CDA. The amended CDA will only be the area where the old St. George airport was. There will be 3 tranches to this project and there are triggers for each of the phases. One part will begin from the front end as you go up the hill where the tech college is. Another road will come in from Hilton Drive and another road coming from the back. This back road is already done. These will culminate into a business District with high density housing or apartments and lots of commercial space which will cater to the tech industry in hopes to bring those types of businesses into the area.

A CDA is funded by the taxing entities deferring the taxes for the life of the CDA in hope that the District will get a higher tax amount after it is finished. The concern is how many years each phase will take. Usually, CDA's are for 10 to 15 years but this one goes out 35 years. The District only has revenue from property tax where other entities have other sources of revenue. It affects the District's budget because the money that is deferred for that piece of property won't be able to be used in the general budget to treat other areas. The District will be deferring about \$15,000 a year. This is money that has to be shown in the budget but can't be used. If there are more CDA's, that could hurt the District.

The District will send the CDA committee a list of questions/comments to present at the public meeting St. George is supposed to have in October. Gary Chaves made a motion to submit the list of questions to the City of St. George and for Sean to have a voice to represent the Mosquito Board about this issue. Also, he would like for St. George to produce the original interlocal agreement for this project. Terrill Musser seconded the motion. All in attendance voted "Aye".

#### **Item #5: Manager's Report**

Sean gave a training on Open and Public meetings, which is required by the State to be done once a year. This training is mostly redundant as most of the Board members are already getting this training with their councils. But it's a good opportunity to be reminded of our ethical duties and review anything you may have questions about.

Sean presented the manager's report. Administration was able to hire a couple of new people and they have been trained. Hopefully they will like it enough to stay on full-time at the end of season. There is plenty of stuff for a full crew to do over the winter.

The mosquito numbers are a lot higher compared to last year. A lot of them came from 1 location. Testing numbers are higher as well. There is still zero positive WNV pools and hopefully it stays that way. There was 1 positive St. Louis Encephalitis (SLE) mosquito pool. The area will continue to be monitored to get rid of the potential problem.

Sean told the Board about the annual conference coming up in October in Park City. All Board members are welcome to go, the District covers the expenses for travel, hotel, and food. There is also Board member training done there.

The District's 20<sup>th</sup> anniversary is in December. There will be an anniversary party at the December Board meeting along with the budget hearing.

**Item #6: Board Member Comments or Questions**

None

**Item #8: Adjourn**

Motion to adjourn made by Dave Sanders, Jay Lee seconded the motion.

The next scheduled meeting will be held on November 10, 2022 at the Mosquito Abatement District office, at 4:00 pm.

Chair Waite dismissed the meeting at 5:10 pm.

**Approved minutes signed by Executive Board Member:**

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

APPROVED